



TKR COLLEGE OF ENGINEERING AND TECHNOLOGY

AN AUTONOMOUS INSTITUTION

Accredited by NBA and NAAC with 'A+' Grade.

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTU H)

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Members

1	Dr .M. Mahesh, Electronics & Communication Engg. Dept,TKRCET Professor, ECE	Head of the department,	Chairman
2	Dr. J. Sunitha Kumari Associate Professor, ECE	Senior faculty of the Department	Convener
3	Mrs.G.Anitha Chowdary Associate Professor, ECE	Senior faculty of the Department	Co-Convener
4	Mr.G.Mahesh Assistant Professor, ECE	Senior faculty of the Department	Member
5	Mrs.K.Shilpa Assistant Professor, ECE	Faculty of the Department	Member

Objective:

The Extra-Curricular and Co-Curricular Activities Committee is responsible for planning, organizing, and promoting activities that complement academic learning. These activities help in the holistic development of students, fostering skills like leadership, teamwork, communication, and creativity. The committee works to ensure that students actively participate in events that enhance both their technical and non-technical abilities.

Types of Extra-Curricular and Co-Curricular Activities:

1. Cultural Activities:

Music, dance, theater, fine arts, and photography events fall under this category. Students participate in college cultural festivals and competitions.

2. Sports Activities:

Both indoor and outdoor sports such as football, cricket, volleyball, chess, and athletics are organized. The committee also promotes participation in inter-college sports events and tournaments.

3. Technical Activities:

Technical fests, coding competitions, hackathons, robotics contests, and technical workshops are part of co-curricular activities that help students improve their technical skills.

4. Literary and Debate Activities:

Activities such as debates, quizzes, public speaking, essay writing, and group discussions are organized to improve students' communication skills and general knowledge.

5. Social and Community Service:

Some committees also organize community service activities, including blood donation drives, environmental awareness campaigns, or visits to orphanages and old-age homes.

Functions of the Extra-Curricular and Co-Curricular Activities Committee:

1. Organizing Extra-Curricular Activities:

The committee is responsible for organizing non-academic activities such as cultural events, sports competitions, literary events, music, dance, drama, and other artistic performances. These activities promote creativity, self-expression, and teamwork among students.

2. Co-Curricular Activity Planning:

Co-curricular activities, which complement academic learning, include technical fests, workshops, seminars, quizzes, and debates. The committee ensures that these activities enhance students' knowledge, problem-solving skills, and technical proficiency.

3. Promoting Student Participation:

The committee actively encourages students to participate in various activities and competitions, both within the institution and at inter-college or national levels. It ensures that students gain exposure to diverse experiences that contribute to their overall development.

4. Coordination with Student Clubs:

The committee oversees the functioning of various student-run clubs, such as robotics clubs, coding clubs, dance or drama clubs, etc. It supports these clubs by providing resources, guidance, and funding to ensure the smooth execution of their events.

5. Talent Identification and Nurturing:

The committee identifies students with special talents in sports, arts, or technical skills and provides them with opportunities to further develop and showcase their abilities. It also facilitates students' participation in external competitions and events.

6. Organizing Annual College Fest and Sports Events:

The committee is responsible for organizing the annual college fest, which includes a wide range of cultural, technical, and sports events. These fests provide students with a platform to showcase their skills, compete, and interact with peers from other institutions.

7. Collaboration with External Organizations:

The committee often collaborates with external organizations, sponsors, and alumni to bring in expert speakers, judges, and facilitators for workshops and events. These collaborations also help in securing sponsorships for large-scale events like college fests.

8. Providing Logistics and Resource Management:

The committee takes care of all logistical aspects related to events, including venue management, equipment, budgeting, and coordination with various departments to ensure smooth execution.

9. Documentation and Record Keeping:

The committee maintains records of all events, including participation details, awards, and feedback. This helps in documenting the achievements of the college and providing insights for improving future activities.

10. Encouraging Leadership and Teamwork:

By encouraging students to take leadership roles in organizing events, the committee helps them develop management, communication, and teamwork skills. It provides mentorship to student leaders involved in planning and executing activities.

11. Assessing Impact and Feedback:

After each event, the committee collects feedback from participants and organizers to assess the success of the activity. It uses this feedback to make improvements in future events and to enhance student engagement.

12. Ensuring Inclusivity and Diversity:

The committee ensures that activities are inclusive and cater to the diverse interests and talents of students. It promotes equal participation opportunities for all students, irrespective of their background or academic standing.

Composition of the Extra-Curricular and Co-Curricular Activities Committee:

The committee is typically composed of faculty members and students who are responsible for planning and executing the various activities. A balanced representation of faculty and students ensures that activities are well-managed and align with both student interests and institutional goals. A typical composition may include:

1. Chairperson (Dean of Student Affairs):

A senior faculty member or the dean of student affairs usually serves as the chairperson of the committee. Their role is to oversee the overall functioning of the committee, provide direction, and ensure alignment with institutional policies.

2. Faculty Coordinators from Various Departments:

Faculty members from different departments are part of the committee to represent their respective fields. They act as mentors and guides for the students in planning and organizing activities. Faculty members are also responsible for approving and facilitating resources for the activities.

3. Student Representatives:

Active and responsible students are included as committee members to represent the student body. They play a key role in organizing events, coordinating with other students, and bringing creative ideas to the table.

4. Event/Club Coordinators:

Coordinators from specific clubs (e.g., music club, sports club) are part of the committee to ensure that their club activities are well-represented and aligned with the overall college calendar.

5. Physical Director or Physical Education Instructor (For Sports Activities):

The Physical Director or physical education instructor is a part of the committee to oversee sports activities and events. They ensure that students have access to sports facilities and encourage participation in inter-college and national-level sports competitions.

6. Cultural Coordinator (Optional):

In some institutions, a cultural coordinator is appointed to manage cultural activities like music, dance, drama, and art. They take the lead in organizing cultural festivals and representing the college in external cultural competitions.

7. Administrative Officer:

An administrative officer or representative from the college administration may be part of the committee to manage logistical aspects such as budgeting, venue allocation, and permissions required for conducting events.

8. Alumni Representative (Optional):

In some cases, an alumnus may be invited to participate in the committee, especially for large-scale events like college fests. Alumni often provide valuable insights, resources, and sponsorship opportunities.

9. External Experts or Advisors (Optional):

For specific events, external experts such as professional artists, sports coaches, or industry representatives may be invited as advisors or judges to enhance the quality of activities and provide professional guidance.