

**SOUTHERN REGIONAL OFFICE  
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
SHASTRI BHAVAN, 26, HADDOWS ROAD, CHENNAI 600 006.**

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Phone: (044) 28275650/28279998  
Fax: 91-44-28255863  
Gram: AICTESOUTH  
E-Mail: [director@sro-aicte.ernet.in](mailto:director@sro-aicte.ernet.in)  
[aictesouth@vsnl.com](mailto:aictesouth@vsnl.com)

**Dr.M. Ravichandran**  
Director

F.No. AP-73-211/ENGG/2004 | 10095

19<sup>th</sup> November 2004

To  
The Principal,  
**T K R College Engg. & Tech.**  
Sy.No.8, Medbowli Meerpet,  
Saroornagar,  
Hyderabad 500 035

**(Address for Communication)**

Sir,

With reference to AICTE's letter No. Nil dated 26<sup>th</sup> October 2004; I am to state that an Expert Committee will be visiting your institution on **Wednesday, 24<sup>th</sup> November 2004 (FN)** for **(Degree Engineering programme)**.

The terms of reference of the Committee are to examine the infrastructural and instructional facilities available with institution for introduction of additional course(s) and/ or variation in intake in the existing course(s) for the year 2005-2006 and submit its observations.

| Approved Course(s) Intake for the year 2004-2005 |            | Period of Approval | Purpose of Visit (For 2005-2006) |        |
|--|------------|--------------------|----------------------------------|--------|
| 1. Bio Technology                                | 60         | 2004-2005          | <b>Variation in intake</b>       |        |
| 2. Computer Science & Engg.                      | 60         | 2004-2005          | 1. Electronics & Commn. Engg.    | 60-120 |
| 3. Electrical & Electronics Engg.                | 60         | 2004-2005          | <b>Additional Courses</b>        |        |
| 4. Electronics & Commn. Engg.                    | 60         | 2004-2005          | 1. MBA (Full Time)               | 60     |
| 5. Mechanical Engg.                              | 60         | 2004-2005          |                                  |        |
| 6. MCA (Full Time)                               | 60         | 2004-2005          |                                  |        |
| <b>TOTAL</b>                                     | <b>360</b> |                    |                                  |        |

**You are requested to submit the processing fee of Rs.40,000/- by way of Demand draft in favour of Member Secretary, AICTE, New Delhi payable at New Delhi. This may be handed over to the visiting Expert Committee.**

I request you to kindly make necessary arrangements for the visit of the Expert Committee on **Wednesday, 24<sup>th</sup> November 2004 (FN)**. During the visit, the Expert Committee will inspect complete infrastructural & Instructional facilities created by the Trust/Society by way of buildings, equipments, library, etc **for introduction of Additional course(s) and/ or variation in intake in the existing courses**. Hence, necessary arrangements may be made to present a complete picture in this regard to the Committee.

If necessary, the undersigned may be contacted at the above address in case of any clarification/difficulty with regard to the visit of the Expert Committee to your Institution.

It is the responsibility of the management to provide generator, if power supply is not available at the time of inspection.

It has come to our notice that a few of the Managements had, in the past, indulged in certain unethical practices during the visit of AICTE's Expert Committees, by way of providing fabulous gifts, pleasantries like garlands, shawls and also taking photographs/videographs of the visit of the team etc. **You are requested to ensure that, during the visit of the Expert Committee, the above practices are strictly to be avoided.**

A line of confirmation regarding the arrangements made for the visit of the Expert Committee is requested.

Yours faithfully,

  
for (M. Ravichandran)

  
24/11