



TKR COLLEGE OF ENGINEERING AND TECHNOLOGY

AN AUTONOMOUS INSTITUTION
Accredited by NBA and NAAC with 'A' Grade.

(Sponsored by TKR Educational Society, Approved by AICTE, Affiliated to JNTU H)
Medbowli, Meerpet, Balapur, Hyderabad, Telangana – 500 097



Department of Information Technology Academic Year – 2024-25

CONVENING ORDER

No. TKRCET/IT/2024-25/DAC-01

Date: 01/07/2024

The Department Advisory Committee (DAC) is the basic constituent of the academic system of a Department. Its functions will include reviewing and finalizing Department Vision, Mission, Program Specific Outcomes(PSOs) Program Educational Objectives(PEOs) and Course Outcomes(COs), Identification of Curriculum Gaps, Evaluation of Attainment process, Evaluation of Department activities and Assessment of Teaching Learning Methods, etc. The Department Advisory Committee constituted with the following faculty members along with functions and activities for the Academic Year 2024-25. This is for your information and approval of the Department Advisory Committee.

1	Dr.N.Satyanarayana Professor, Dept. of IT, TKRCET.	Head of the department	Member
2	Dr. A.Suresh Rao Head of the Department (Ex-Offico)	Department of CSE	Member
3	Dr. R. Muruganatham Professor, Department of IT	Representative from Academics	Member
4	D. Kavitha Assistant Professor Department of IT	Senior faculty of the Department	Member
5	T. Madhumathi Assistant Professor, Dept. of IT.	Senior faculty of the Department	Convener

Meeting Schedule:-

Minimum twice in an academic year (Once in a Semester).

Functions

- To discuss about the course curriculum
- Modern trends in corresponding industrial application
- Technology up-gradation and external input to the students beyond curriculum workshops, and seminars.

It recommends:-

- To set the guidelines for proper administration of the department.
- In (re) defining the PEOs, POs, COs.
- Help to formulate the execution methodology for smooth running of the Department,
- To set future development activities for efficient academic improvements.
- e- Learning activities using Digital Library & NPTEL, Video Lectures etc.



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Department of Information Technology

Academic Year – 2024-25

Activities:

1. Any addition / up-gradation to prevailing curriculum
2. Necessity of any bridge courses
3. Addition & up-gradation of Laboratories
4. Maintenance & Calibration of all lab equipments.
5. New methodology for teaching learning process and performance evaluation (each course, each semester).

Information to be provided:

1. Scrutinized information on International, National & State level industrial scenario on technology & employment demands
2. Last placement Record
3. Outgoing Students Feedback
4. Employers feedback
5. Alumni Feedback
6. Parents Feedback
7. Present status of Department
8. Departmental suggestions
9. Design, Research & Projects
Consultancy activities

Submitted to the Principal TKRCET(K9) for the approval of the Department Advisory Committee for the Academic Year 2024-25.


HOD

Department of Information Technology

Head Dept. of information Technology
TKR College of Engineering & Technology
Medbowli, Meerpet, Hyderabad- 500097-TS.

Approval/ Not approval

✓
Dr. D.V. Ravi Shankar

Principal

TKR College of Engineering & Technology
(AUTONOMOUS)
Medbowli, Meerpet, Hyderabad-97.