



**TKR COLLEGE OF ENGINEERING & TECHNOLOGY**

**Meerpet, Balapur, Hyderabad – 97**

**Library Information Centre**

**Xerox Material Requestion Form**

Date\_\_\_\_\_

Name of the Staff:: \_\_\_\_\_

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No. of Pages to be Xeroxed: \_\_\_\_\_

Purpose: \_\_\_\_\_

Urgency / Not Urgency: \_\_\_\_\_

In case the Urgency Justify the Reason: \_\_\_\_\_

\_\_\_\_\_

Signature of the HOD

Signature of Librarian