TKR COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)
(Sponsored by TKR Educational Society , Approved by AICTE, Affiliated by JNTUH,
Accredited by NBA & NAAC with 'A' Grade)

Institute Level IQAC Meeting

Venue: TKR College of Engineering and Technology, Board Room.

Date:05-01-2022

MINUTES OF MEETING

The Institute Level IQAC Meetingconvened in Board Room, TKRCET at 02:30 P.M. on 05th January 2022.

Item No.	Description of Item
01/ IQAC_JAN 2022	Approval of minutes of meeting

Resolution:- The minutes of the last meeting was approved by the members.

Item No.	Description of Item
02/ IQAC_JAN 2022	Minimum lecture hours for Value added courses

Resolution:-Advised all to provide value based course for a minimum duration of 30 hours of classroom lectures per semester.

Item No.	Description of Item
03/ IQAC_JAN 2022	Analysis on Attainment of Course Outcomes,Program Outcomes and Program specific outcomes.

Resolution: -The members of the committee have analyzed the performance of outgoing students and correlated with the programme educational objectives, the analysis with respect to departments of accredited programmes were good and non-accredited programmes were satisfactory. As an improvement measure, the approach of pragmatic engineering phenomenon was put to practice.

Item No.	Description of Item
04/ IQAC_JAN 2022	Swayam-NPTEL Courses

Resolution:-The committee members have suggested for enhancing the thrust of knowledge to register and complete NPTEL courses, for all the faculty members.

Item No.	Description of Item
05/ IQAC_JAN 2022	Introducing New Courses.

Resolution:- All HODs of accredited Departments to come up with proposal to start new courses in line with NEP framework

Item No.	Description of Item
06/ IQAC_JAN 2022	Submission of Course Files

Resolution:- IQAC Coordinator requested to all HOD's to support and direct the staff (Newly recruited) to submit their Course files for pre audit and post audit.

Item No.	Description of Item
07/ IQAC_JAN 2022	Remedial measures for failure students.

Resolution:-Committee has decided to conduct remedial classes for the students who got less performance.

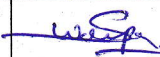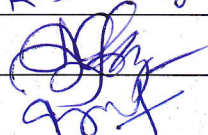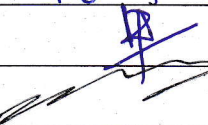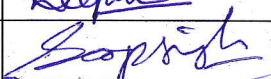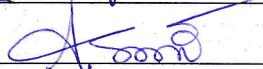| Item No.	Description of Item
08/ IQAC_JAN 2022	Analysis of feedback for improvements
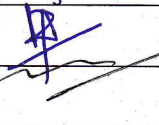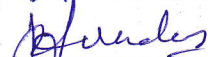
Resolution:-Faculty whose average grade score is less than 2.5 are counselled by the Principal, Dean and Head of the Department for improvement.

Item No.	Description of Item
09/ IQAC_JAN 2021	Remedial measures for failures in mid examinations.

Resolution:-Committee has decided to conduct remedial classes for the students who got less performance in the mid examinations.

The meeting ended with the vote of thanks proposed by Dean Academics Dr. A. Suresh Rao.

MEMBERS PRESENT:

S.No.	Name of the Member	Designation	Signature
1	Dr. D. V. Ravi Shankar	Principal	
2	Dr. A. Rajashwari	Dept.Coordinator, CIVIL	
3	Ms. V. Swarupa	Dept.Coordinator,EEE	
4	Mr. M.Venkat Reddy	Dept.Coordinator,MECH	
5	Dr. K. Sukanya	Dept.Coordinator,ECE	
6	Dr. M. Narender	Dept.Coordinator,CSE	
7	Ms. T.Madhumathi	Dept.Coordinator,IT	
8	Ms. B. Rakesh	Dept.Coordinator,MBA	
9	Mr. G.L.N Reddy	Administrative Officer	
10	Dr. T. Anitha Reddy	ZP Chairperson Ranga Reddy District	
11	Deepak Reddy	Entreprenuer with Startup, Alumni Representation	
12	Roop Kumar Singh	Head,Indsutry (L & D)	
13	Dr. A. Suresh Rao	Dean Academics	
14	Precious Fernandes	CODMAX IT Solution	

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Institute Level IQAC Meeting

Venue: TKR College of Engineering and Technology, Board Room.

Date:20-08-2021

MINUTES OF MEETING

The Institute Level IQAC Meetingconvened in Board Room, TKRCET at 02:30 P.M. on 20th August 2021.

Item No.	Description of Item
01/ IQAC_AUG 2021	Approval of minutes of meeting

Resolution:- The minutes of the last meeting was approved by the members.

Item No.	Description of Item
02/ IQAC_AUG 2021	Online Teaching Practices

Resolution:-The Coordinators of IQAC are informed to gather online resources like web links, YouTube links, PPT's for all the subjects, Semester Wise and submit the same in the format by 05-11-2021.

Item No.	Description of Item
03/ IQAC_AUG 2021	Review on NAAC criteria

Resolution:-The chairperson reviewed the program of NAAC and necessary directions were given for improvement and modification as a part of Quality Initiatives.

Item No.	Description of Item
04/ IQAC_AUG 2021	Attainment of Course Outcomes,Program Outcomes and Program specific outcomes.

Resolution:- Targets were set for the improvement for the coming academic year on attainment of Course Outcomes,Program Outcomes and Program specific outcomes.

Item No.	Description of Item
05/ IQAC_AUG 2021	Assessment Methodologies

Resolution:- All the IQAC Coordinators are here with informed to submit the cognitive levels of ongoing examination question papers based on the performance indicators to map with assessment methodology.

Item No.	Description of Item
06/ IQAC_AUG 2021	Submission of Course Files

Resolution:- IQAC Coordinator requested to all HOD's to support and direct the staff (Newly recruited) to submit their Coursefiles for preaudit and post audit.

Item No.	Description of Item
07/ IQAC_AUG 2021	DST projects

Resolution:- Informed to all Departments head to make use of the new R&D facility and motivate staff to get atleast one DST sponsored project

Item No.	Description of Item
08/ IQAC_AUG 2021	Introducing New Courses.

Resolution:- All HODs of accredited Departments to come up with proposal to start new courses inline with Multidisciplinary objective, inculcate pragmatic engineering approach.

Item No.	Description of Item
10/ IQAC_AUG 2021	preparing academic calendar

Resolution:-To prepare an academic calendar for the Academic year 2021-22.

Item No.	Description of Item
11/ IQAC_AUG 2021	Remedial measures for failure students.

Resolution:-Committee has decided to conduct remedial classes for the students who got less performance.

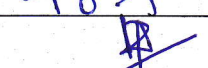| Item No.	Description of Item
12/ IQAC_AUG 2021	Analysis of feedback for improvements
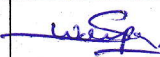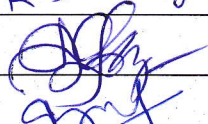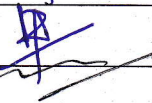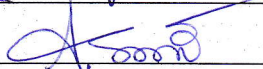
Resolution:-Faculty whose average grade score is less than 2.5 are counselled by the Principal, Dean and Head of the Department for improvement.

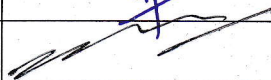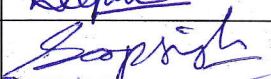| Item No.	Description of Item
13/ IQAC_AUG 2021	Remedial measures for failures in mid examinations.

Resolution:-Committee has decided to conduct remedial classes for the students who got less performance in the mid examinations.

The meeting ended with the vote of thanks proposed by Dean Academics Dr. A. Suresh Rao.

MEMBERS PRESENT:

S.No.	Name of the Member	Designation	Signature
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NAAC

Institute Level IQAC Meeting

Venue: TKR College of Engineering and Technology, Board Room.

Date:04-01-2021

MINUTES OF MEETING

The Institute Level IQAC Meetingconvened in Board Room, TKRCET at 02:30 P.M. on 04th January 2021.

Item No.	Description of Item
01/ IQAC_JAN 2021	Approval of minutes of meeting

Resolution:- The minutes of the last meeting was approved by the members.

Item No.	Description of Item
02/ IQAC_JAN 2021	Remedial measures for failures in mid examinations.

Resolution:-Committee has decided to conduct remedial classes for the students who got less performance in the mid examinations.

Item No.	Description of Item
03/ IQAC_JAN 2021	Analysis on Attainment of Course Outcomes,Program Outcomes and Program specific outcomes.

Resolution: -The members of the committee have analyzed the performance of outgoing students and correlated with the programme educational objectives, the analysis with respect to departments of accredited programmes were good and non-accredited programmes were satisfactory. As an improvement measure, the approach of pragmatic engineering phenomenon was put to practice.

Item No.	Description of Item
04/ IQAC_JAN 2021	Improvement of student learning process through MOOCS

Resolution:-The committee members have suggested improving the student learning process through MOOCS.

Item No.	Description of Item
05/ IQAC_JAN 2021	Submission of Course Files

Resolution:- IQAC Coordinator requested to all HOD's to support and direct the staff (Newly recruited) to submit their Course files for pre audit and post audit.

Item No.	Description of Item
06/ IQAC_JAN 2021	Remedial measures for failure students.

Resolution:- Committee has decided to conduct remedial classes for the students who got less performance.
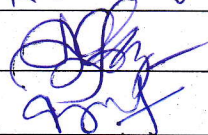
Item No.	Description of Item
07/ IQAC_JAN 2021	Analysis of feedback for improvements

Resolution:- Faculty whose average grade score is less than 2.5 are counselled by the Principal, Dean and Head of the Department for improvement.

The meeting ended with the vote of thanks proposed by Dean Academics Dr. A. Suresh Rao.

MEMBERS PRESENT:

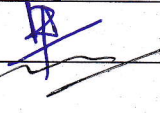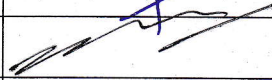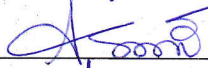| S.No.	Name of the Member	Designation	Signature
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Institute Level IQAC Meeting

Venue: TKR College of Engineering and Technology, Board Room.

Date:07-08-2020

MINUTES OF MEETING

The Institute Level IQAC Meeting convened in Board Room, TKRCET at 02:30 P.M. on 07th August 2020.

Item No.	Description of Item
01/ IQAC_AUG 2020	Approval of minutes of meeting

Resolution:- The minutes of the last meeting was approved by the members.

Item No.	Description of Item
02/ IQAC_AUG 2020	Online Teaching Practices

Resolution:- The Coordinators of IQAC are informed to gather online resources like web links, YouTube links, PPT's for all the subjects, Semester Wise and submit the same in the format by 05-11-2020.

Item No.	Description of Item
03/ IQAC_AUG 2020	Gradual adoption of NEP framework

Resolution:- The committee decided to put up for discussion with Academic council to adopt NEP framework.

Item No.	Description of Item
04/ IQAC_AUG 2020	Attainment of Course Outcomes,Program Outcomes and Program specific outcomes.

Resolution:- Targets were set for the improvement for the coming academic year on attainment of Course Outcomes,Program Outcomes and Program specific outcomes.

Item No.	Description of Item
05/ IQAC_AUG 2020	Assessment Methodologies

Resolution:- All the IQAC Coordinators are here with informed to submit the cognitive levels of ongoing examination question papers based on the performance indicators to map with assessment methodology.

Item No.	Description of Item
06/ IQAC_AUG 2020	Submission of Course Files

Resolution:- IQAC Coordinator requested to all HOD's to support and direct the staff (Newly recruited) to submit their Coursefiles for preaudit and post audit.

Item No.	Description of Item
07/ IQAC_AUG 2020	Establishment of research centre

Resolution:- After consultation with HODs and management, proposal for research centre to be submitted with JNTUH concerning of high configuration computers.

Item No.	Description of Item
08/ IQAC_AUG 2020	student internship program

Resolution:- Informed to all HODs to motivate the students to join in internship programs to improve their skills.

Item No.	Description of Item
09/ IQAC_AUG 2020	Remedial measures for failures in mid examinations.

Resolution:-Committee has decided to conduct remedial classes for the students who got less performance in the mid examinations.

Item No.	Description of Item
10/ IQAC_AUG 2020	preparing academic calendar

Resolution:-To prepare an academic calendar for the Academic year 2020-22.

Item No.	Description of Item
11/ IQAC_AUG 2020	Remedial measures for failure students.

Resolution:-Committee has decided to conduct remedial classes for the students who got less performance.
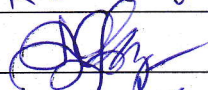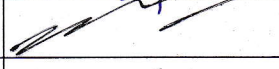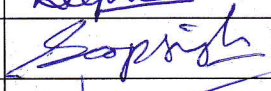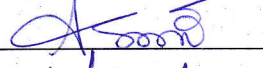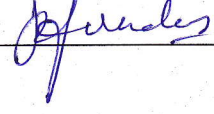
Item No.	Description of Item
12/ IQAC_AUG 2020	Analysis of feedback for improvements

Resolution:-Faculty whose average grade score is less than 2.5 are counselled by the Principal, Dean and Head of the Department for improvement.

The meeting ended with the vote of thanks proposed by Dean Academics Dr. A. Suresh Rao.

MEMBERS PRESENT:

S.No.	Name of the Member	Designation	Signature
1	Dr. D. V. Ravi Shankar	Principal	
2	Dr. A. Rajashwari	Dept.Coordinator, CIVIL	
3	Ms. V. Swarupa	Dept.Coordinator,EEE	
4	Mr. M.Venkat Reddy	Dept.Coordinator,MECH	
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AN AUTONOMOUS INSTITUTION

Accredited by NBA and NAAC with 'A' Grade

Medbowli, Meerpet (V), Balapur (M) Ranga Reddy (D), Hyderabad, Telangana - 500097

Mobile: 9100377790, E-mail: info@tkrcet.ac.in, Website: www.tkrcet.ac.in

College Code: K9

IQAC (2019-20)

Members

1.	Dr. D.V. Ravi Shankar, Principal, TKRCET.	Principal	Chairperson
2.	Dr.A.Suresh Rao,	Dean -Academics	Co-ordinator
3.	Mr.B. Shankaraiah	Representative of EEE	Member
4.	Mr.K.V.R. Satya sai	Representative of Civil	Member
5.	Mr.K. Ramesh	Representative of CSE	Member
6.	Mr. V. Ravi Kumar	Representative of IT	Member
7.	Mr.M.Venkat Reddy	Representative of Mech.	Member
8.	Mr. M. Venkateshwarlu	Representative of H&S	Member
9.	Ms. P. Gayathri	Representative of ECE	Member
10.	Mrs. A. Meena Kumari	Representative of H&S	Member
11.	Mr. Raj Kumar	Representative of H&S	Member
12.	Ms. Priyanka Margret	Representative of H&S	Member
13.	Ms. K. Gyaneswari	Representative of MBA	Member
14.	Dr. P. Rami Reddy	Educationist	Member

Meeting Schedule:-

Minimum four times in an academic year.

Functions:
1. Prepares annual calendar events of the institution.
2. Conducts periodical meetings.
3. Organizes capacity building programme.
4. Feedback analysis.
5. Departmental action plan and report.
6. Committees' action plan and report.
7. Co-ordinate the preparation of individual timetable &lesson plan.
8. Extends support for organizing the programs.
9. Encourages facility's research activities.
10. Students' progress and support services.
11. Benchmarks.

Principal

TKR College of Engineering & Technology
(AUTONOMOUS)
Medbowli, Meerpet, Hyderabad-97.

Principal

TKR COLLEGE OF ENGINEERING & TECHNOLOGY

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AN AUTONOMOUS INSTITUTION

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College Code: K9

INTERNAL QUALITY ASSURANCE CELL MEETING

VENUE	**BOARD ROOM**
CONVENED ON 21-08-2019	**TIME: FROM 10.00 Hrs TO 12.00 Hrs**
List Of Members Attended	Dr. D.V. Ravi Shankar, Dr.A.Suresh Rao, Mr.B. Shankaraiah Mr.K.V.R. Satya sai Mr.K. Ramesh Mr. V. Ravi Kumar Mr.M.Venkat Reddy Mr. M. Venkateshwarlu Ms. P. Gayathri Mrs. A. Meena Kumari Ms. Priyanka Margret Mr. Raj Kumar Ms. K. Gyaneswari Dr. P. Rami Reddy
List Of Members Unable To Attend	-

Agenda Points	Details Of Discussion	Action Taken
1. Conduct of FDP	1. Informed all HODs to come with proposals and budget for the conduct of atleast one FDP for the current academic year	

Principal

TKR College of Engineering & Technology

(AUTONOMOUS)

Medbowli, Meerpet, Hyderabad-97.

INTERNAL QUALITY ASSURANCE CELL MEETING

VENUE	BOARD ROOM	
CONVENED ON 04-01-2020	TIME: FROM 10.00 Hrs TO 12.00 Hrs	
List Of Members Attended	Dr. D.V. Ravi Shankar, Dr.A.Suresh Rao, Mr.B. Shankaraiah Mr.K.V.R. Satya sai Mr.K. Ramesh Mr. V. Ravi Kumar Mr.M.Venkat Reddy Mr. M. Venkateshwarlu Ms. P. Gayathri Mrs. A. Meena Kumari Ms. Priyanka Margret Mr. Raj Kumar Ms. K. Gyaneswari Dr. P. Rami Reddy	
List Of Members Unable To Attend	-	
Agenda Points	Details Of Discussion	Responsible Person And Target Date
1. Swayam-NPTEL Courses	1. Informed all HODs to motivate students and staff to register for Swayam-NPTEL Courses	

Principal
Principal
TKR College of Engineering & Technology
(AUTONOMOUS)
Medbowli, Meerpet, Hyderabad-97.

TKR COLLEGE OF ENGINEERING & TECHNOLOGY

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AN AUTONOMOUS INSTITUTION

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Medbowli, Meerpet (V), Balapur (M) Ranga Reddy (D), Hyderabad, Telangana - 500097

Mobile: 9100377790, E-mail: info@tkrcet.ac.in, Website: www.tkrcet.ac.in

College Code: K9

IQAC(2018-19)

Members

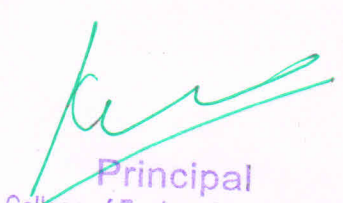| 1.	Dr. D.V. Ravi Shankar, Principal, TKRCET.	Principal	Chairperson
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3.	Mr.B. Shankaraiah	Representative of EEE	Member
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11.	Mr. Raj Kumar	Representative of H&S	Member
12.	Ms. Priyanka Margret	Representative of H&S	Member
13.	Ms. K. Gyaneswari	Representative of MBA	Member
14.	Dr. P. Rami Reddy	Educationist	Member

Meeting Schedule:-

Minimum two times in an academic year.

Functions:

1. Prepares annual calendar events of the institution.
2. Conducts periodical meetings.
3. Organizes capacity building programme.
4. Feedback analysis.
5. Departmental action plan and report.
6. Committees' action plan and report.
7. Co-ordinate the preparation of individual timetable &lesson plan.
8. Extends support for organizing the programs.
9. Encourages facility's research activities.
10. Students' progress and support services.
11. Benchmarks.

Principal
TKR College of Engineering & Technolog
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Medbowli, Meerpet, Hyderabad-97

TKR COLLEGE OF ENGINEERING & TECHNOLOGY

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AN AUTONOMOUS INSTITUTION

Accredited by NBA and NAAC with 'A' Grade

Medbowli, Meerpet (V), Balapur (M) Ranga Reddy (D), Hyderabad, Telangana - 500097

Mobile: 9100377790, E-mail: info@tkrcet.ac.in, Website: www.tkrcet.ac.in

College Code: K9

INTERNAL QUALITY ASSURANCE CELL MEETING

VENUE	**BOARD ROOM**
CONVENED ON 21-08-2018	**TIME: FROM 10.00 Hrs TO 12.00 Hrs**
List Of Members Attended	Dr. D.V. Ravi Shankar, Dr.A.Suresh Rao, Mr.B. Shankaraiah Mr.K.V.R. Satya sai Mr.K.Ramesh Mr. V. Ravi Kumar Mr.M.Venkat Reddy Mr. M. Venkateshwarlu Ms. P. Gayathri Mrs. A. Meena Kumari Mr. Raj Kumar Ms. Priyanka Margret Ms. K. Gyaneswari Dr. P. Rami Reddy
List Of Members Unable To Attend	-

Agenda Points	Details Of Discussion	Action Taken
1. Monitoring of course contents and deliverables.	1. Periodic reviews by class teachers along with class review committee members to monitor academic progress.	
2.Preparation of Coursefiles.	Coursefiles are to be prepared for each subject including laboratories by the concerned staff.	**Verified by the DAC**

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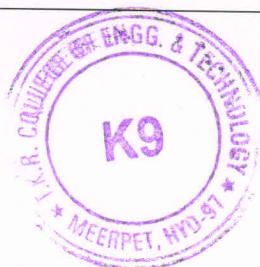
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3. Promotion of placement and EDC cell.	The placement and EDC cell to promote start-ups among the students. All possible help will be extended by the management to the students coming up with start-up's.	
4. Feedback analysis	1. Feedback from all the sections are collected and summarized with respect to faculty. 2. Committee suggested best practices to improve the quality of teaching. 3. Suggested to conduct orientation classes for all the faculty who secure <65% feedback.	
5. Conducting remedial class	1. Advised to conduct remedial classes for students who got below 12 marks in their mid exams and committee suggested to prepare remedial class time table.	
6. Subject allocation and time table preparation	1. Committee suggested to all the HOD's to allot the subjects to the faculty and prepare the time table accordingly. 2. Instructed the faculty to prepare the Course handouts. 3. Suggested the Departments to conduct the Departmental Festivals (Technical and Non Technical events).	

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INTERNAL QUALITY ASSURANCE CELL MEETING

VENUE	BOARD ROOM	
CONVENED ON 15-02-2019	TIME: FROM 10.00 Hrs TO 12.00 Hrs	
List Of Members Attended	Dr. D.V. Ravi Shankar, Dr.A.Suresh Rao, Mr.B. Shankaraiah Mr.K.V.R. Satya sai Mr.K.Ramesh Mr. V. Ravi Kumar Mr.M.Venkat Reddy Mr. M. Venkateshwarlu Ms. P. Gayathri Mrs. A. Meena Kumari Mr. Raj Kumar Ms. Priyanka Margret Ms. K. Gyaneswari Dr. P. Rami Reddy	
List Of Members Unable To Attend	-	
Agenda Points	Details Of Discussion	Action Taken
1. Updation of lab coursework.	1. The Lab coursework and list of experiments are to be updated in need according to the industry	

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2. Promotion of ICT.	1. Promote the use of ICT for effective teaching. Increase the number of ICT classrooms.	
3. Student,faculty seminars & workshops.	1. Suggested HOD's to encourage the faculty and students to attend workshops and seminars conducted national and international level.	
4. Preparing academic calendar	To prepare an academic calendar for the Academic year 2018-19.	Academic calendar is approved in governing body meetings for the Academic year 2018-19.

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TKR COLLEGE OF ENGINEERING & TECHNOLOGY K9

IQAC(2017-18)

Members

1.	Dr. D.V. Ravi Shankar, Principal, TKRCET.	Principal	Chairperson
2.	Dr.A.Suresh Rao,	Dean -Academics	Co-ordinator
3.	Mr.B. Shankaraiah	Representative of EEE	Member
4.	Mr.K.V.R. Satya sai	Representative of Civil	Member
5.	Mr.K. Ramesh	Representative of CSE	Member
6.	Mr. V. Ravi Kumar	Representative of IT	Member
7.	Mr.M.Venkat Reddy	Representative of Mech.	Member
8.	Mr. M. Venkateshwarlu	Representative of H&S	Member
9.	Ms. P. Gayathri	Representative of ECE	Member
10.	Mrs. A. Meena Kumari	Representative of H&S	Member
11.	Mr. Raj Kumar	Representative of H&S	Member
12.	Ms. Priyanka Margret	Representative of H&S	Member
13.	Ms. K. Gyaneswari	Representative of MBA	Member
14.	Dr. P. Rami Reddy	Educationist	Member

Meeting Schedule:-

Minimum four times in an academic year.

Functions:

1. Prepares annual calendar events of the institution.
2. Conducts periodical meetings.
3. Organizes capacity building programme .
4. Feedback analysis.
5. Departmental action plan and report.
6. Committees' action plan and report.
7. Co-ordinate the preparation of individual timetable &lesson plan.
8. Extends support for organizing the programs.
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INTERNAL QUALITY ASSURANCE CELL MEETING

VENUE	**Board Room**
CONVENED ON 28/01/2018	**TIME: FROM 10.00 Hrs TO 12.00 Hrs**
List Of Members Attended	1.Dr. D.V. Ravi Shankar, Principal, TKRCET. 2.Dr.A.Suresh Rao, 3.Mr.B. Shankaraiah 4.Mr.K.V.R. Satya sai 5.Mr.K. Ramesh 6.Mr. V. Ravi Kumar 7.Mr.M.Venkat Reddy 8.Mr. M. Venkateshwarlu 9.Ms. P. Gayathri 10.Mrs. A. Meena Kumari 11.Mr. Raj Kumar 12.Ms. Priyanka Margret 13.Ms. K. Gyaneswari 14.Dr. P. Rami Reddy
List Of Members Unable To Attend	-

Agenda Points	Details Of Discussion	Responsible Person And Target Date
1. Monitoring of course contents and deliverables.	1. Periodic review's by class teachers along with class review committee members to monitor academic progress.	

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INTERNAL QUALITY ASSURANCE CELL MEETING

VENUE	Board Room	
CONVENED ON 23/08/2017	TIME: FROM 10.00 Hrs TO 12.00 Hrs	
List Of Members Attended	1.Dr. D.V. Ravi Shankar, Principal, TKRCET. 2.Dr.A.Suresh Rao, 3.Mr.B. Shankaraiah 4.Mr.K.V.R. Satya sai 5.Mr.K. Ramesh 6.Mr. V. Ravi Kumar 7.Mr.M.Venkat Reddy 8.Mr. M. Venkateshwarlu 9.Ms. P. Gayathri 10.Mrs. A. Meena Kumari 11.Mr. Raj Kumar 12.Ms. Priyanka Margret 13.Ms. K. Gyaneswari 14.Dr. P. Rami Reddy	
List Of Members Unable To Attend	-	
Agenda Points	Details Of Discussion	Responsible Person And Target Date
1.Feedback analysis	1. Feedback from all the sections are collected and summarized with respect to faculty. 2. Committee suggested best practices to improve the quality of teaching. 3. Suggested to conduct orientation classes for all the faculty who secure <65% feedback.	

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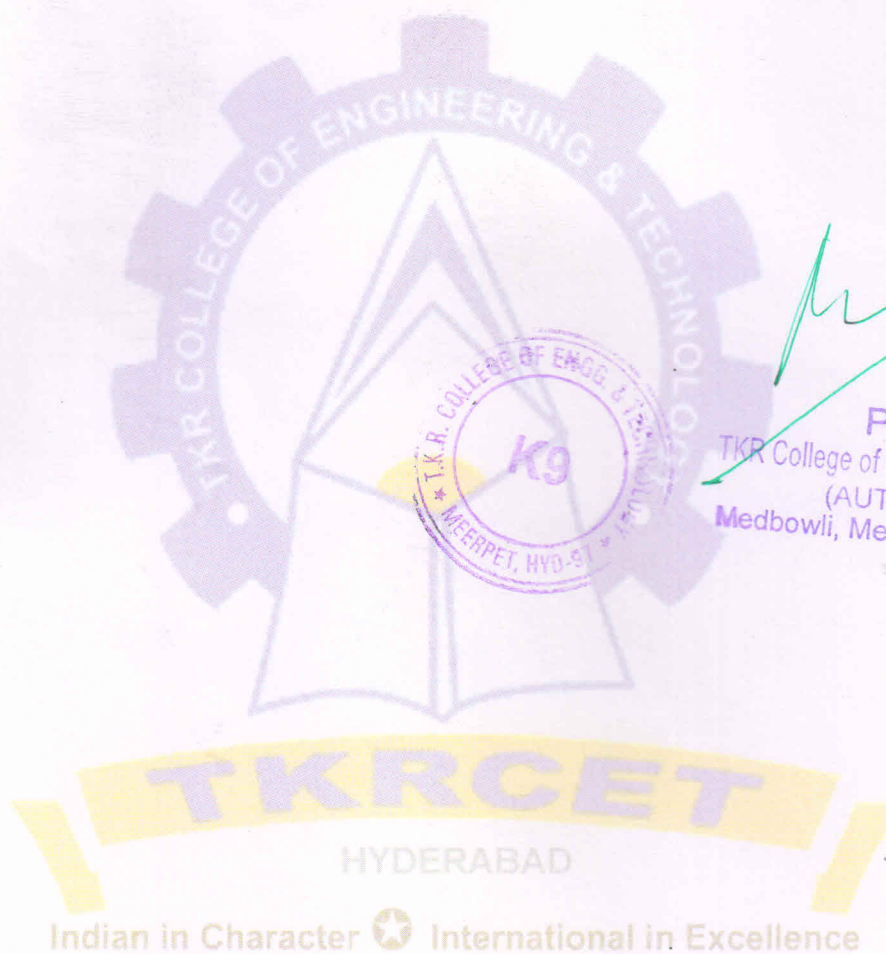
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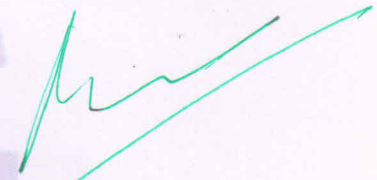Medbowli, Meerpet (V), Balapur (M) Ranga Reddy (D), Hyderabad, Telangana - 500097

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2.Conducting remedial class	1. Advised to conduct remedial classes for students who got below 12 marks in their mid exams and committee suggested to prepare remedial class time table.	

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