

TKR COLLEGE OF ENGINEERING & TECHNOLOGY

IQAC(2018-19)

Members

1.	Dr. D.V. Ravi Shankar, Principal, TKRCET.	Principal	Chairperson
2.	Dr.A.Suresh Rao,	Dean -Academics	Co-ordinator
3.	Mr.B. Shankaraiah	Representative of EEE	Member
4.	Mr.K.V.R. Satya sai	Representative of Civil	Member
5.	Mr.K.Ramesh	Representative of CSE	Member
6.	Mr. V. Ravi Kumar	Representative of IT	Member
7.	Mr.M.Venkat Reddy	Representative of Mech.	Member
8.	Mr. M. Venkateshwarlu	Representative of H&S	Member
9.	Ms. P. Gayathri	Representative of ECE	Member
10.	Mrs. A. Meena Kumari	Representative of H&S	Member
11.	Mr. Raj Kumar	Representative of H&S	Member
12.	Ms. Priyanka Margret	Representative of H&S	Member
13.	Ms. K. Gyaneswari	Representative of MBA	Member
14.	Dr. P. Rami Reddy	Educationist	Member

Meeting Schedule:-

Minimum four times in an academic year.

Functions:

1. Prepares annual calendar events of the institution.
2. Conducts periodical meetings.
3. Organizes capacity building programme .

4. Feedback analysis.
5. Departmental action plan and report.
6. Committees' action plan and report.
7. Co-ordinate the preparation of individual timetable & lesson plan.
8. Extends support for organizing the programs.
9. Encourages faculty's research activities.
10. Students' progress and support services.
11. Benchmarks.

INTERNAL QUALITY ASSURANCE CELL MEETING

VENUE	BOARD ROOM	
CONVENED ON 21-08-2018	TIME: FROM 10.00 Hrs TO 12.00 Hrs	
List Of Members Attended	Dr. D.V. Ravi Shankar, Dr.A.Suresh Rao, Mr.B. Shankaraiah Mr.K.V.R. Satya sai Mr.K.Ramesh Mr. V. Ravi Kumar Mr.M.Venkat Reddy Mr. M. Venkateshwarlu Ms. P. Gayathri Mrs. A. Meena Kumari Mr. Raj Kumar Ms. Priyanka Margret Ms. K. Gyaneswari Dr. P. Rami Reddy	
List Of Members Unable To Attend	-	
Agenda Points	Details Of Discussion	Responsible Person And Target Date
1. Monitoring of course contents and deliverables.	1. Periodic reviews by class teachers along with class review committee members to monitor academic progress.	

2.Preparation of Coursefiles.	<p>Coursefiles are to be prepared for each subject including laboratories by the concerned staff.</p>	
3.Promotion of placement and EDC cell.	<p>The placement and EDC cell to promote start-ups among the students. All possible help will be extended by the management to the students coming up with start-up's.</p>	